Adopt-A-Park Program

Volunteer Opportunities

The City of Hilliard's Adopt-A-Park program offers two ways for individuals, local businesses and groups to take an active role in the beautification and maintenance of our community's growing park system.

CITY OF HILLIARD est. 1853

Real People. Real Possibilities.

Recreation and Parks Department

Donation Sponsorships

Monetary donations may be made to recognize those who have made an impact on the Hilliard community or to celebrate a special occasion or life of a loved one. You may request to support a specific park or purchase a park amenity in accordance with Hilliard's public space design standards. When possible, a recognition plaque will be affixed to or near the amenity.

Park Volunteer Sponsorships

This program is designed for businesses or groups to assist with basic year-round mulching, weeding, small-scale gardening, painting and other activities. The City will help you choose a role that is most needed and also the best way to recognize your volunteers. As part of the program, the city may provide your group with these items:

- Trash bags, brooms, rakes and shovels.
- A personalized sign identifying your efforts at the adopted park location.
- Acknowledgment of your group/agency on the City's website and Recreation and Parks Department Activity Brochure as a member of the Adopt-A-Park program.
- One (1) daily pool pass per volunteer each year.

Park Volunteer Guidelines

Please follow these guidelines to help us provide you with a safe and organized experience:

- **Time Commitment** – Improvement sponsorships require an application and a one-year commitment. You must also visit your assigned park a minimum of four times per year, with emphasis during the spring and fall.
- **Pre-notification –** Once approved, you must provide the Recreation and Parks Department 5 days notice before each work session. That will let us confirm work date(s), outline a work agenda and supply needed materials. Date requests may be deferred or altered to work around other park events or maintenance programs.
- **Youth Supervision –** Groups must provide one (1) adult supervisor, 18 years or older, for every five youth ages 10 to 17 years old. Hilliard Recreation and Parks Department cannot provide supervision.
- **Cancellation –** You must inform the Recreation and Parks Department in writing if you and/or your group are unable to keep your adoption commitment for any reason. That release will allow us to reassign your spot to another group.

How to Apply

- ☐ Complete the application (*see reverse*).
- ☐ Submit volunteer liability waiver forms by each volunteer prior to the scheduled work date. Forms for volunteers under the age of 18 must include parent/guardian signatures.
- ☐ Submit completed materials to the Hilliard Recreation and Parks Department at the address below.

After your request has been approved and assigned to a park, we will arrange a project-planning meeting with you.

If you have any questions prior to submitting your Adopt-A-Park application, please contact the Hilliard Recreation and Parks Department at 614.876.5200.

Safety Tips & Reminders

Always perform tasks with a friend or partner.

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Stay away from steep banks, roadways and ponds.

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Avoid lifting heavy or dangerous objects.

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Work only during daylight hours and during non-inclement weather conditions.

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Protective gloves and appropriate attire should be worn to match the work and weather conditions (i.e. closed toed shoes, gloves, sun screen and bug spray).

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Keep a first aid kit nearby.

Hilliard Recreation and Parks Department

3800 Veterans Memorial Drive Hilliard, Ohio 43026 **Phone** 614.876.5200 **Fax** 614.876.5281 **Email** recandparks@hilliardohio.gov

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Volunteer Application

Select one of the following:

- ☐ Individual
- ☐ Business: _____
- ☐ Non-Profit Organization 501c3: _____
- ☐ Other (Title): _____

Primary Contact

Name: _____

Address: _____

Phone: _____ Email: _____

I/We would like to participate in:

- ☐ Donation Sponsorship
- ☐ Park Volunteer Sponsorship
- ☐ Volunteer (Other)

Park or Trail to Adopt:

1st Choice: _____

2nd Choice: _____

The Recreation and Parks Department will contact you if we are unable to accommodate your first choice.

Why does your group/organization wish to adopt the requested park?

(i.e. based on location, does the park have a particular feature that interests you?)

_____

_____

_____

What volunteer tasks would you like to perform?

_____

_____

The City of Hilliard reserves the right to refuse, cancel or revise this agreement if the individual or group is not performing the duties required in a satisfactory manner.

Except for negligent acts of the City of Hilliard, its agents and employees, the volunteers or their agents shall assume liability for and hold the City of Hilliard its agents and employees harmless from any and all claims, actions or causes of action arising the participation of the volunteers.

Any and all volunteers of the group or other persons while engaged in the performance of any work or services performed under this agreement shall not be considered employees of the City of Hilliard.

_____

Applicant or Guardian Signature*

_____

Date

**Parent/guardian signature is required if volunteer is under the age of 18.*

For Office Use Only

Date Application Accepted: _____

Park/Trail Assigned: _____

Liability Waiver Received: ☐ Yes ☐ No

Application Accepted/Processed By: _____

Adoption Dates: From: _____ To: _____

Date Signage Ordered: _____

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