

Commercial Construction Projects

Application Requirements:

- Contractor must be registered before inspections are allowed.
- 4 sets of stamped drawings (The cover sheet needs to be signed over the hand stamp or embossed seal. All other sheets in the set may be electronic seals/stamps.)
Include: Model Energy Code (IECC or ASHRAE 90.1), soil reports & truss drawings.
- 4 copies of the plot plan – show placement
- Application for Building Permit
- Zoning Certificate Application
- Commercial Construction Worksheet
- Deposit at application (Plan Exam Deposit Estimate - attached)
- Electrical, HVAC and Plumbing are additional costs and those contractors pull their own permits
- Fire Sprinkler & Fire Alarm may be permitted separately.

Review time: We attempt a 13 business day turn-around. Code allows us 30 business days.

Expedited services are available for \$550 – guarantees a 10 business day turn-around. An Extra copy of the plan is required.

CODES:

- 2011 Ohio Building Code with latest supplements
- Energy Conservation (2009 International Energy Conservation Code) and/or ASHRAE 90.1 – 2007.
- 2011 Ohio Plumbing Code
- 2011 Ohio Mechanical Code
- 2010 National Electric Code, NFPA 70 – Commercial
- 2010 National Electric Code – Commercial
- 2014 National Electric Code - Residential
- OBC Chapter 11 (accessibility standards) and ICC/ANSI A117.1 - 2009
- 2011 Ohio Fire Code
- 2013 Residential Code of Ohio

FYI

- Building permits are required for construction trailers.
- A PDF of the “As Built” drawing is required before the Certificate of Occupancy will be issued. This should be on a CD, labeled and delivered in a hard case. (Permit # / Project Name / Address)
- Certified Addresses are issued through Engineering – contact Mike Kelnhofer 614-334-2306 or mkelnhoffer@hilliardohio.gov
- All signs must be permitted. - contact Candy Thomas 614-334-2447 cthomas@hilliardohio.gov
- Sewer Inspection – Terry Boggs & Steve Wilson 614-876-7361 x 723
- Elevators – include on your drawing, but permitted and inspected by the State.

Other agencies you may be working with:

Franklin County Board of Health – 614-525-3160

Norwich Township Fire Department – 614-876-7694 (Eric Manske/Brian Beach/Scott Tigner)

Hilliard Police Department – 614-876-7321

City of Columbus Division of Water 614-645-7330